

**Arts and Science Faculty Council
Meeting of Friday, November 26, 1999**

Present: M. Singer, Chair; B. Harris, Secretary; P. Acheson; S. Ahsan; M. Allor; J. Bérubé; P. Bird; J. Bottenburg; P. Bright; B. Bukowski; B. Byers; T. Byrnes; B. Cadorette; J. Capobianco; Y. Chaubey; A. Cleghorn; D. Fairbairn; G. Fidler; M. Gasher; A. Gormley; M. Gourlay; R. Hale; C. Jacob; D. Kapa; B. Kilgour; W. Knitter; L. Lequin; O.L. Platero; D. Murphy; L. Orr; R. Roy; B. St. Laurent; D. Salée; L. Scully; F. Shaver; R. Swedburg; A. Synnott; P. Taylor; T. Too; R. Tremblay; C. Vallejo; E. Xenos.

Regrets: C. Bayne; D. Cheeke; C. Mota; M. Mullarkey; S. Scheinberg; A. Sharma; P. Thornton; V. Zeman.

Guests: P. Bouchard; J. Labrosse; A.M. Laurin; M.F. Wagner; A. McAusland.

Documents Circulated and/or Considered at the Meeting:

ASFC 99-8M-A	Elections/Ratification of ASFC and Senate Committees
ASFC 99-6M-B	Report of Program Closures as per the Academic Plan
ASFC 99-8M-B-i	Memo from the Department of Education
ASFC 99-8M-B-ii	Memo from the Department of Classics, Modern Languages and Linguistics
ASFC 99-8M-C	Graduate Curriculum Proposals
ASFC 99-8M-D	Motion to change the composition of the Student Request Committee
ASFC 99-8M-E	Motion to review for possible elimination inactive ASFC committees
ASFC 99-8M-F	Motion that every ASFC committee submit an annual report
ASFC 99-8M-G	Profile of the Vice-Rector, Services

1. Call to Order

Dean Singer called Council to order at 9:38 a.m.

2. Approval of Agenda

Dean Singer asked that the revised agenda be approved as circulated.

99-8M-1 It was moved and seconded (Vallejo/Tremblay) that the revised agenda be approved as circulated.
Carried.

3. Remarks from the Dean and Vice-Deans

Dean Singer reported that:

- He had met with the department chairs last Friday. Four items were discussed.
- The first item of discussion was the difference in contact hours from day to evening

classes. It had been decided that the 4:05 to 5:55 time slot would be eliminated except for tutorials. The other aspects of contact hours was on-going. Research was underway and he would report further as he had further information.

- They also discussed the full-time faculty performance review, space and full-time faculty hiring.
- We have hired our Faculty's Student Recruitment Officer. Dr. Singer introduced Ms. Josée Labrosse who started November 3rd and asked Council members to welcome her.
- We have hired Ms. Lori Abramowitz as our Faculty's Fundraising Officer and that she would be joining us on January 1, 2000.
- The first meeting of the International Scholarship Committee would be held shortly to establish the guidelines for international scholarships or fellowships for students.

Dr. Roy reported that:

- There are a number of new research initiatives coming from both the provincial and federal governments. His office and the Office of Research Services had complete information.
- He had circulated an email that departments who do any research involving human research must have a departmental research ethics committee. The Faculty had set up two faculty research sub-committees; one for the humanities and social sciences and one for the natural sciences.
- The Samuel Bronfman House was being renovated and he expected our research units to move into the space early in the new year.
- Renovation requests should be submitted by departments to his office by the end of November.

Dr. Murphy reported that:

- That he would be in touch with departments early in the new year regarding the Cluster program.
- Departmental appraisals would be starting next year. The science departments would be in the first round.

4. Reports from Other University Bodies

School of Graduate Studies – Dr. Hale reported that:

- The school was reviewing how the Concordia fellowships were awarded.
- The school is looking towards developing a mentoring award for the November 2000 convocation ceremonies.

Board of Governors – Dr. Byers reported that:

- The Advisory Search Committee for a Dean of Commerce had short-listed only one candidate, the incumbent Dr. Mohsen Anvari.
- A task force to review the procedures for advisory search committees for senior administrators was ongoing and there will be an approach to the community for input.
- The Rector had announced that the Minister of Education was bringing out three major papers on university education in Quebec.
- The Rector announced the establishment of a Hong Kong/Concordia Foundation to establish scholarships for students.
- Mrs. Lillian Vineberg is the new Chair of the Board.

Senate - Dr. Tremblay reported that:

- The meeting had coincided with the Students' strike.
- The students had submitted a document for discussion and Part I was discussed at the meeting with two resolutions coming out of that discussion. Part II would be discussed at the next meeting on December 3rd.

Senate Steering Committee - Dr. Byers reported that:

- A proposal was coming forward to fast-track diploma and certificate programs for up to three years without going through the regular channels. It was said at the meeting that the document would not come to Councils but only to the Faculty Deans.
- A task force had been struck to establish new guidelines for Professor Emeritus and a document should be forthcoming.
- The Faculty of Commerce was bringing new programs with the unique characteristic of requiring our students to pass an examination set by an external body.

Concordia Student Union – Mr. Bérubé reported that:

- ASFA has been reactivated with a new constitution and it would be governed by a Council rather than an Executive.

SCAPP – Dr. Chaubey reported that:

- Changing the mandate of APC would be reviewed with the suggestion that it would be a consultative committee.
- The fast-tracking of programs had been discussed; a new sub-committee of APC would approve these programs.

5. Questions and Announcements

Mr. Jacob asked if there was a policy set by the Arts and Science Faculty or its Council that indicated that undergraduate student associations should be housed within their department.

Dr. Singer responded that actually all of the student associations were supposed to be housed together in one central student space. However, this did not come about and most departments gave their student associations faculty offices. However, the Faculty, in its space plan of February 1998 had specified student space, for both undergraduate and graduate, within each department's allocation.

Dr. Gasher announced that the Department of Journalism had launched a new on-line magazine, developed primarily by the students, entitled "iPress" and he invited Council members to visit the site.

6. Elections/Ratification – ASFC 99-8M-A

- 99-8M-2 It was moved and seconded (Jacob/Bukowski) that Arts and Science Faculty Council approve the nominations for the following committees.
Carried.

Advisory Search Committees – Appointment of Academic Unit Head for June 1/2000

Unit Name	Current Chair	ASFC Faculty Member from Another Unit
Exercise Science	Dr. Robert Kilgour	Dr. P. Seraganian, PSYC

Physics
Acclaimed.

Dr. David Cheeke Dr. T. Ali, MATH

Arts and Science Student Request Committee

One (1) faculty member – for the period January 1, 2000 to May 31, 2001

Dr. Hal Proppe, MATH

Acclaimed.

School of Graduate Studies Council

One (1) faculty member from the Humanities for a period ending May 31, 2002

Dr. Paul Bandia, ÉTUDES

Acclaimed.

Senate

Two (2) full-time faculty members from the Humanities to serve as replacement members for the period January 1 to June 30, 2000.

Dr. Marty Allor, COMS

Dr. Lucie Lequin, ÉTUDES

Acclaimed.

7. Report of Program Closures as per the Academic Plan - ASFC 99-6M-B

Dr. Bukowski, on behalf of the Steering Committee, introduced the document and explained to Council how these recommendations for program closures came from the Faculty of Arts and Science's Academic Plan (which had been approved, in principle, by Council in the Spring of 1998).

99-8M-3 It was moved and seconded (Roy/Bukowski) that Arts and Science Faculty Council agree that the motion 99-7M-7 (99-7M-7 It was moved and seconded (Roy/Bukowski) that the Report of Program Closures as per the Academic Plan, document ASFC 99-6M-B, be approved.) be brought back for discussion and that this discussion be based on program by program.
Carried.

99-8M-4 It was moved and seconded (Roy/Bukowski) that Arts and Science Faculty Council approve the closure of the program, Major in Adult Education, as per the Report of Program Closures as per the Academic Plan, document ASFC 99-6M-B.
Carried, unanimously.

99-8M-5 It was moved and seconded (Bukowski/Roy) that Arts and Science Faculty Council approve the closure of the program, Specialization in Philosophy, as per the Report of Program Closures as per the Academic Plan, document ASFC 99-6M-B.
Carried; 8 abstentions.

Dr. Cleghorn asked for speaking privileges for Dr. Paul Bouchard from the Department of Education; there were no objections.

99-8M-6 It was moved and seconded (Bukowski/Capobianco) that Arts and Science Faculty Council approve the closure of the program, Certificate in Adult Education, as per the

Report of Program Closures as per the Academic Plan, document ASFC 99-6M-B.

- 99-8M-7 It was moved and seconded (Jacob/Gormley) that the motion 99-8M-6 (that Arts and Science Faculty Council approve the closure of the program, Certificate in Adult Education, as per the Report of Program Closures as per the Academic Plan, document ASFC 99-6M-B, be tabled.
Carried; 21 in favour; 7 opposed, 4 abstentions.
- 99-8M-8 It was moved and seconded (Roy/Capobianco) that Arts and Science Faculty Council approve the closure of the program, Minor in Adult Education, as per the Report of Program Closures as per the Academic Plan, document ASFC 99-6M-B.
- 99-8M-9 It was moved and seconded (Knitter/Swedburg) that the motion 99-8M-8 (that Arts and Science Faculty Council approve the closure of the program, Certificate in Adult Education, as per the Report of Program Closures as per the Academic Plan, document ASFC 99-6M-B), be tabled.
Carried.
- 99-8M-10 It was moved and seconded (Roy/Tremblay) that Arts and Science Faculty Council approve the closure of the programs, Minor in Linguistics, as per the Report of Program Closures as per the Academic Plan, document ASFC 99-6M-B.
Defeated; 9 in favour; 14 opposed; 8 abstentions.

8. Graduate Curriculum Proposal – ASFC 99-8M-C

Dr. Murphy introduced the new program to Council; Maîtrise en littérature francophone.

Dr. Lequin requested speaking privileges for Dr. Wagner; there were no objections.

- 99-8M-11 It was moved and seconded (Murphy/Lequin) that Arts and Science Faculty Council approve the new program Maîtrise en littérature francophone.
Carried; 1 abstention.

9. Arts and Science Faculty Council Committees

- 99-8M-12 It was moved and seconded (Shaver/Jacob) that Arts and Science Faculty Council approve a change to the Student Request Committee to add an alternate faculty member to the composition of the committee; this alternate member would serve for a period of two years (ASFC 99-8M-D).
Carried.
- 99-8M-13 It was moved and seconded (Murphy/Tremblay) that any Arts and Science Faculty Council committee that has not been active for more than two years (24 months) be brought to the attention of Council for review and possible elimination (ASFC 99-8M-E).
Carried.

- 99-8M-14 It was moved and seconded (Byrnes/Allor) that the Chair of every Arts and Science Faculty Council committee submit an annual report to Council (ASFC 99-8M-F).
Carried.

10. Profile of Vice-Rector, Services, ASFC 99-8M-G

It was suggested that the profile of a Vice-Rector, Services should not include student services and athletics, but only the physical resources.

It was suggested that all the Vice-Rectors should work with each other as is the current practise, rather than go their own way as has happened in the past.

11. Other Business

There was no other business.

12. Notices of Motion

There were no notices of motion.

13. Next Meeting of Council

Dr. Singer wished the students well in their final exams and extended to everyone his best wishes for a happy holiday.

Dr. Singer reminded members that the next meeting of Council would be held on Friday, January 14, 2000 at 9:30 a.m. in AD-308 and that Steering Committee would meet on Tuesday, January 4, 2000 at 1:00 p.m. in AD-229.

14. Adjournment

- 99-8M-15 It was moved and seconded (Ahsan/Capobianco) that the meeting be adjourned at 12:50 p.m.